



# Student Handbook

## Grades 7-12

## **VISION**

Kaulike a me Kūpono  
"Equity and Excellence in Education"

The vision of Thompson Academy is to create a standards based, student-centered school that provides equity and excellence for all learners, anywhere, anytime.

## **MISSION**

The mission of Myron B. Thompson Academy is to provide a rigorous, engaging learning environment in which all learners accept responsibility for their learning, work together, are involved in complex problem solving, recognize and produce quality work and communicate effectively.

## **GOALS**

The ultimate goal of Thompson Academy is to empower all of our students to become valuable members of society. The school's goal is to improve student achievement by providing a curriculum that is based on state and national performance standards and by integrating thematic content with real world problem solving strategies. The specific goals are:

1. Promote challenging standards that assist statewide systemic reforms,
2. Develop curricula and teaching strategies that can be replicated in other school strategies and communities,
3. Integrate new technologies which enhance teaching, training and student achievement into a frequently updated curriculum,
4. Offer intensive professional development for teachers and staff on the use of recent technology in all learning environments,
5. Develop new learning environments for disadvantaged and technologically underserved students to better serve all students.

## THE LIFE OF MYRON B. THOMPSON (1924-2001)

Mr. Myron B. Pinky Thompson is remembered as “a man full of life and laughter, a warrior opposing social injustice and a tireless advocate for Native Hawaiians challenging the status quo.”

“What is constantly on my mind, whether I'm on a plane headed for Washington, D.C., or at a canoe practice, is “How can I do more to influence the process that will affect the future of our Hawaiian people?”

Myron. B. Thompson (1974)

### Robert J. Pfeiffer Medal

In 2002, the Bishop Museum recognized Mr. Myron B. Thompson as the Robert J. Pfeiffer medalist. The medal is conferred each year on an individual who has demonstrated exceptional dedication to the advancement of maritime affairs and the perpetuation of maritime heritage in Hawaii and the Pacific. The medal commemorates the life and deeds of Robert J. Pfeiffer who was honored as a symbol of community devotion and civic leadership.

### “Visions in the Dark: The Life of Pinky Thompson”

In 2014, the world premiere of “Visions in the Dark: The Life of Pinky Thompson” took place at the historic Hawai'i Theater in downtown Honolulu.

Read more about Mr. Thompson and feature length film:

<https://www.ksbe.edu/article/pinky-thompson-film-makes-its-world-premiere-at-hiff>

## **SCHOOL HEALTH REQUIREMENTS**

By the first day of school, all new students to any public or private school in the State of Hawaii must have:

1. Tuberculosis assessment/clearance

And

2. A completed Student Health Record (Form 14) including a physical examination and all required immunizations.

Students missing TB assessment/clearance will not be permitted to enter school on the first day. Each student must have a physical examination within 12 months before first attending school in Hawaii. The exam does not need to be repeated for transfer into another school. All incoming 7th graders must have a physical exam within 12 months of the first day of 7th grade.

### **Immunizations Required for School Attendance**

Immunizations are required for all students entering childcare or preschool, kindergarten, and seventh grade, and for those students entering school in Hawai‘i for the first time, regardless of age.

DTap (diphtheria, tetanus, pertussis) #1-5  
Hepatitis A #1-2 (beginning July 2020)  
Hepatitis B #1-3  
MMR (measles, mumps, rubella) #1-2  
IPV (Polio) #1-4  
Varicella #1-2

Health/immunizations required for students entering grade 7 (beginning July 2020):

Physical exam (performed within one year before grade 7 start date)  
Tdap (tetanus, diphtheria, pertussis)  
MCV (meningococcal conjugate)  
HPV (human papilloma virus) #1-2

## Campus Rules

1. Students may report to campus (which includes YWCA property) no earlier than 15 minutes before the start of class and must leave campus no later than 15 minutes after class ends.
2. Students must make **an** appointment directly with a teacher/staff member to meet outside of scheduled class time. The teacher/staff member is responsible for supervision.
3. Students must go directly to their classroom or appointment with a teacher/staff when they arrive on campus.
4. Students must wear a current school ID while on campus. The school ID must be visible at all times.
5. Students must be supervised by a teacher/staff member at all times when they are on campus. 6. Students are not allowed to leave campus to buy food/drinks. Once students come to school, they must remain there until they are done for the day. Students should bring food/drink from home or stop at the store before they step foot on campus.
7. Students who will be on campus during lunch may bring a snack or lunch to eat in the designated lunch area.
8. When in classrooms and the breezeway, students must follow these rules:
  - Dress appropriately; remove hats when indoors.
  - No gum chewing, food, or drinks except for water in closed containers
  - Show respect for other students' right to have a quiet study environment. Set cell phones to vibrate or silent.
  - Request supervising teacher's permission to take phone calls.
  - Request supervising teacher's permission to visit the bathrooms. Clean up their work area before they leave.
  - No public display of affection

## **Attendance Procedure**

Students enrolled in Myron B. Thompson Academy are required to indicate their attendance in Canvas on every school day (Monday-Friday, excluding state and federal holidays). Students must also check their school email account daily.

### **Secondary Students, grades 7-12- Procedure for daily attendance:**

1. Log into each course via computer each school day in order to be counted present.
2. 3 unexcused absences will result in teacher intervention and/or disciplinary action.

### **Excused absences:**

**Illness:** Parent/Guardian must inform their child's counselor by email or phone on the day their child is sick. Students who miss 2 days or less may be excused with parent notification. Students who are sick 3 days or more are required to provide a doctor's note upon return to online work.

**Travel:** All students planning to travel during the school year must submit a Notification of Travel Form (NOTF) to their counselor 2 weeks prior to your departure date. Failure to submit NOTF will result in unexcused absences. Students are responsible for completing all assignments and other assessments on time. No extensions will be granted. For face-to-face and virtual class attendance procedures, students should refer to their teachers.

Please contact your child's counselor if you have any questions or if travel is planned because of a family emergency.

### **School procedure for unexcused absences:**

- 3 days unexcused absence (cumulative) - The counselor or designee will contact parent/guardian via phone.
- 6 days unexcused absence (cumulative) - A CORE meeting will be held during which parent signs school attendance letter. If the counselor is unable to contact the parent/guardian, counselor will send a certified letter to the parent/guardian and/or make a home visit.
- Loss of access to on-line courses -- If parent/guardian does not respond to administration or counselor within 5 business days of the mailing of a certified letter, the student will lose access to course content until parent/guardian meets with counselor and administration in person or via phone conference.
- Myron B. Thompson Academy may choose to initiate truancy or educational neglect procedures.

## **Legal Posture**

**§302A-1132 Attendance Compulsory, Exceptions Hawaii Revised Statutes (HRS)**, requires a child who is six (6) years of age and not yet eighteen (18) on January 1st, of any school year, to attend either a public or private school unless properly excused from school.

**§302A-1136, Enforcement, HRS**, places the responsibility for enforcing compulsory attendance in accordance with the plans and policies of the Department of Education (DOE).

**§02A-1135, Penalty, HRS**, student, father or mother, guardian, or person having charge of the child who persists in being absent from school may be referred and summoned to court.

Exception from the compulsory attendance law is permitted only under specified conditions pursuant to **§302A-1132, Attendance compulsory; exceptions, HRS, and Hawaii Administrative Rules**, relating to compulsory attendance exceptions.

## COURSE SCHEDULE PROCEDURE

### Grades 7 and 8

Students in Grades 7 and 8 are scheduled in the same classes in order to effectively provide peer and teacher support while they acclimate to Myron B. Thompson Academy's rigorous coursework.

### Grades 9-12

- Registrar and/or counselor will review all transcripts and select core subjects.
- New student schedules will be issued after parent/guardian submits a release and final transcript from the present school.
- Students will select and prioritize electives. Failure to return electives selection form will result in automatic placement into available elective courses.
- Schedule of courses will be issued before school begins.
- Students are responsible for keeping track of courses taken and credits needed for promotion and graduation.

### Sample School Year Schedule for a 9th Grader

Quarter 1	Quarter 2	Quarter 3	Quarter 4
English 1A (0.5) LCH1011	English 1B (0.5) LCH1012	Modern Hx Hawaii (0.5) CHR1100	Participation in Democracy (0.5) CGU1100
Algebra 1A MAX1110	Algebra 1A (0.5) MAX1110	Algebra 1B MAX1120	Algebra 1B (0.5) MAX1120
CAP 9 TGG1106	CAP 9 (0.5) TGG1106	Biology 1 SLH2203	Biology 1 (1.0) SLH2203
Information Tech 1A (0.5) TIU6101	Information Tech 1B (0.5) TIU6102	Computer Literacy (0.5) EXS1200 (New Student)	PE Lifetime Fitness (0.5) PEP1005
Elective	Elective	Elective	Elective

Most half-credit courses are completed in one 10-week quarter. Math, World Language and some elective courses will run for the entire school year during Semester 1 (20 weeks - Quarters 1 and 2) and Semester 2 (20 weeks - Quarters 3 and 4). AP courses will run the entire school year (Y1) (40 weeks).

## **Other School Procedures**

### **Program Change**

- Submit Program Change Form to the counselor to change a student's schedule.
- To add or drop a course for the current quarter, the form must be submitted within the first 5 business days of the quarter.

### **Updating Student Information**

- Submit Student Information Change form to the Registrar's Office when updating student demographic information such as parent phone numbers, mailing address, and email address.

### **Grade Updates and Student Progress Reports**

- Teachers will update grades in PowerSchool during weeks 2, 5 and 7 of each Quarter.
- Electronic Progress Reports are sent to parent's email addresses after weeks 2, 5, and 7.
- Check Canvas gradebooks for detailed information about your child's assignments and current grades.

### **Incomplete Grade**

- A letter grade of Incomplete "I", is given when a student has not completed the required amount of coursework within the grading period of a course because of illness, necessary absence, or other satisfactory reasons.
- The teacher and school counselor must inform the principal of the reason for the requested Incomplete "I" grade.
- The principal will review the request and decide whether to approve it.

An "I" grade must be replaced by a final letter grade (A-F) within 1 week after the end of the quarter, semester, or year in which the "I" grade was given.

### **Notification of Travel**

- Submit the Notification of Travel Form to the student's counselor via email, mail or fax.
- Student's counselor must receive form 2 weeks prior to travel.
- Students will not be excused during Mandatory Testing (Hawaii State Assessment and Smarter Balanced Achievement Testing, End of Course Exams and ACT Test)
- Please contact your child's counselor in case travel is required because of a family emergency.

### **Parent Notification**

- When student is missing 3 or more assignments and/or is not engaging in course work:

- a. Teachers will notify parent/guardian via phone call or email.
  - b. Teacher will schedule a face-to-face or web conference with the student.
- When a student continues to miss assignment deadlines and/or is not engaging in course work regularly:
  - a. Teacher will notify parent/guardian via phone call or email.
  - b. Teacher will submit Request for Assistance Form to grade level counselor and request a parent/teacher conference.
- If the student's progress continues to be a concern:
  - a. Counselor will schedule a parent conference with the teacher and administration.
  - b. Student will be required to participate in face-to-face instruction and/or web conference instruction for a minimum of 3 days a week.
  - c. Hours of instruction will be scheduled and coordinated by teacher or counselor.

### **Transcripts Request**

- Official and unofficial transcripts may be requested by current and former students and parents.
- Submit the Transcript Request Form to the Registrar's Office via email or regular mail.
- Please complete all sections of the TR Form. Incomplete forms will not be processed.

### **Exiting Myron B. Thompson Academy**

1. Parent/Guardian download and complete the Intent to Exit Form (IEF)
2. Once completed, submit the IEF to the registrar's office in a scanned email, regular mail, or fax (808-683-7062).
3. Return all school property, including but not limited to the school-issued tablet, power cord, books, and/or any software, to the main office/technical department.
4. Neighbor Island students- once your IEF is received, a shipping label will be sent to both parents' email addresses.
5. Release documents will be prepared and ready for distribution once all school property is returned.

\*Intent to Exit forms will be processed within three working days. Feel free to contact the Registrar's Office with any questions/concerns via email, [mrsymiye@ethompson.org](mailto:mrsymiye@ethompson.org), or telephone, 808-441-8047.

### **Forms**

All forms can be found at: <https://mbta.me/forms>.

## **Student Conduct**

### **Student Conduct and Discipline**

Myron B. Thompson Academy believes that all students have the right to an education in a safe and orderly school environment. Order and discipline are essential for optimum instruction and learning. The frequency and severity of disruptive student behavior online and in person adversely affects the quality of teaching and learning. The incidence of disruptive student behavior (i.e. flaming, unnecessary debate, insubordination, etc.) can be significantly reduced when teachers and administrators value and use practices which are most likely to help students learn to take responsibility for their behavior and when teachers, administrators, and parents/guardians share information about a student's unique individual needs. Disruptive behavior, as used in this policy, includes any student conduct that significantly interferes with the learning of other students in school. When classroom disruption does occur, appropriate action must be promptly taken by the principal or designee in accordance with relevant departmental regulations, administrative rules, and state and federal laws which protect the rights of all students. Disciplinary action options may include but are not limited to conference with student, detention, conference with parent/guardian, counseling, suspension, or expulsion. The principal or designee can approve suspensions or crisis removals of one to ten school days.

For more detailed information, please refer to Hawaii Administrative Rules Chapter 19.

### **Intervention/Referral Process for Student Misconduct**

1. Verbal reminder from teacher or appropriate staff regarding disruptive behavior online or in person.
2. Conference with counselor, teacher(s), student, and parent/guardian(s).
3. Conference with administration, teacher (s), student, and parent/guardian(s).
4. In alignment with Chapter 19, suspension from school may be enforced. The suspension will be based on the severity of the offense and will be dealt with on a case-by-case basis. The school team (administrator, counselor, and teachers) will conduct an investigation and an incident report will be filed. A parent conference will be conducted prior to the suspension to inform parents of the school's decision.

\*\* If a student is suspended from one to ten days (total), the school will ensure that the student is disengaged from his/her course work. Once the suspension is complete, the student will be allowed access to his/her courses. The student is responsible to complete and submit work missed during the suspension. Teachers will accept the late work and implement their late work policy.

\*\*Suspensions exceeding ten days (total) must be approved by the complex area superintendent (CAS). After ten days, Myron B. Thompson Academy will ensure that these students are provided with access to their courses. Work missed during the first ten days will be accepted and teachers will implement their late work policy. For more detailed information regarding the student conduct policy, please visit our website at <https://mbta.me/>.

## **Hawaii Administrative Rules, Chapter 19**

Students at Myron B. Thompson Academy are subject to Hawaii Administrative Rules, Chapter 19, which governs issues related to student misconduct. This includes bullying, harassment and cyberbullying. It is important for students and parents to review this information to understand Chapter 19 violations and associated consequences.

Link to HAR, Chapter 19:

<https://www.hawaiipublicschools.org/DOE%20Forms/Chapter%2019/Chapter%2019-2020.pdf>

## **Mandatory State Testing 2025-2026**

### **Smarter Balanced Assessments (SBA)**

- All students in grades 3-8 and 11 will be tested.
- Testing period for grades 3-8 and 11 is between February 2026- May 2026.
- Specific Myron B. Thompson testing dates will be posted in the testing course in Canvas.
- Students will be required to attend testing at a designated testing site on three (3) separate occasions.
  - English Language Arts (ELA) Performance Task- (1 day)
  - ELA Computer Adaptive Test (1 day)
  - Math Computer Adaptive Test (1 day)
  - For more information, please visit: [www.hawaiipublicschools.org](http://www.hawaiipublicschools.org)

### **Hawaii State Assessment for Science (HSA)**

- All students in grade 5 and 8 will be tested.
- The testing period is January 2026- May 2026.
- Students will have two (2) opportunities scheduled over the course of the school year to demonstrate proficiency.
- Specific Myron B. Thompson testing dates will be posted in the testing course in Canvas.
- For more information, please visit: [www.hawaiipublicschools.org](http://www.hawaiipublicschools.org)

### **End of Course Exams (EOC)**

- All students enrolled in math 8, Algebra 1, Algebra 2, and Biology will be tested.
- Students in grade 8 must score a 300 or higher on the Algebra 1 EOC exam to be considered for promotion to Geometry in grade 9.
- The testing period for the Fall EOC is between mid November 2025- mid December 2025.
  - Fall EOC is Biology S1 only
  - Specific Myron B. Thompson testing dates will be posted in the testing course in Canvas.
- The testing period for the Spring EOC is between mid March 2026- end of May 2026.
  - Spring EOC (Math 8, Algebra 1 & 2, and Biology S2)
  - Specific Myron B. Thompson testing dates will be posted in the testing course in Canvas.
- Students will have one (1) opportunity to demonstrate proficiency.
- For more information, please visit: [www.hawaiipublicschools.org](http://www.hawaiipublicschools.org)

### **ACT College and Career Readiness System**

- All students in grades 9-11 will be tested.
- The testing period for 9th and 10th graders is between February 2026-April 2026.
- Specific Myron B. Thompson testing dates will be posted in the testing course in Canvas.

- The testing period for 11th graders is between February 2026- March 2026.
- Specific Myron B. Thompson testing dates will be posted in the testing course in Canvas.
- For more information, please visit:  
[www.hawaiipublicschools.org/TeachingAndLearning/Testing/ACT/Pages/home.aspx](http://www.hawaiipublicschools.org/TeachingAndLearning/Testing/ACT/Pages/home.aspx)

\*\*Testing dates are subject to change

## **Curriculum and Instruction**

### **Online Curriculum**

The learning environment is blended, encompassing both virtual and face-to-face interactions. Students attend virtual sessions hosted by their instructors, read content and submit course work online, and participate in small group direct instruction at the facility (virtual students who cannot come into the school). Communication is via email, instant messaging, telephone, and face-to-face meetings. Current courses are provided through the Canvas learning management system.

### **Mandatory Virtual Class and Math/Science Lab Attendance (revised July 2025)**

Thompson Academy has instituted some changes that directly affect students and their achievement this school year. These changes involve mandatory student attendance and participation for the following:

- Face-to-Face Science and math labs for 7th grade, 8th grade, Algebra 1, Geometry, Algebra 2, Precalculus, AP Calculus, AP Statistics, Physical Science, Biology, Chemistry, and Physics. This is for Oahu students; neighbor island students are handled individually. (Schedules have been provided to students by their individual teachers as well as listed within each course).
- Virtual Class sessions for ALL CORE courses. (Schedules been provided to students by their individual teachers as well as listed within each CORE course).

Students will be graded on face-to-face and virtual class participation, not mere attendance. (This includes assessments, discussions, group labs, lab reports, etc.) Zoom records exactly when you log into and out of virtual class.

Also, please check the PLAN or specific course calendar in each course weekly to see what is actually due and what you should be working on. Do not rely on the general Canvas calendar as it contains final due dates only.

\*\*Mandatory Face-to-Face labs for non-math/science courses may be scheduled during the school year.

### **Virtual Class- Parent Expectations**

To maintain a positive, productive learning environment and assure confidentiality for students and teachers during virtual class, all parents/guardians are asked to follow the following privacy guidelines.

- Virtual classes are designed for students only. To prevent disruptions to the learning environment, parents/guardians are not allowed to actively participate or interrupt the virtual class sessions.
- Privacy is a concern for students and families. To prevent a violation of students' rights, no one in the virtual class is to video record, audio record, take photographs/screenshots, live stream, or transmit in any other way any part of a virtual class, including posting on any social media platform.
- Privacy also includes confidential or personally identifiable information related to students participating during a virtual class. Such information is to not be collected, discussed nor shared.
- Virtual classes are designed for students and teachers to communicate in a focused group setting. Parents/guardians should not engage with their child during virtual class.
- Questions about virtual class should be directed via e-mail to your child's teacher.

- Parents/guardians should email your child's principal with any questions or concerns regarding privacy or virtual classroom expectations.

### **Academic Honesty Policy (revised February 2023)**

Myron B. Thompson Academy strives to develop academically competent and ethical students. All work submitted must be the student's own work. If other resources are used, the student is required to cite sources. Cheating, plagiarism and other academic dishonesty are clearly a violation of the school's policy.

### **Cheating (revised February 2024)**

- Having someone else complete a portion of your assignments; this includes using the words and/or ideas of fellow students, parents, guardians, tutors, friends.
- Giving or receiving information about quizzes or exams outside the classroom.
- Sharing your work/answers with others.
- Taking someone else's work and passing it off as your own.

### **Plagiarism (This is a school wide policy; not an individual course policy)**

- Having someone else complete a portion of your assignments.
- Direct copying from any book, text and/or website without the proper citation.
- Paraphrasing an author's work, without the proper citation.
- Using a paraphrasing or AI site to complete work.

If a teacher detects wording in any of your work that does not appear to be your own, the teacher may check various Web search engines and library databases for the wording in question. If portions of your wording are found to be copied from other sources without proper attribution, the resulting classroom sanctions include:

#### **First Offense:**

- Student will be given the opportunity, whenever possible, to rewrite and correct plagiarized material or re-cite sources. Counselor and parents/guardians will be notified at the very beginning and throughout the process.

#### **Second Offense:**

- Student will receive an automatic failing grade for plagiarized assignments. No opportunity for resubmissions. Parent and counselor will be notified.

**Third Offense:**

- Student will receive an automatic failing grade for plagiarized assignments. No opportunity for resubmissions. A mandatory meeting with student, parent/guardian, counselor and administrator will be scheduled.

**Fourth Offense:**

- Student will receive an automatic failing grade for the course. Parent, counselor and administrator will be notified. Student will need to make up the course at a later date.

**Fifth Offense:**

- Mandatory meeting with the principal to discuss further consequences which may include expulsion from school.

## Academic Integrity (January 2026)

All students must abide by MBTA's Academic Honesty Policy. Cheating and plagiarism of any kind is NOT permitted. This includes the use of any AI-generated text. Any act of cheating and plagiarism will be handled according to school policy. The first offense will result in your counselor and parent/guardian being notified and a failing grade for the assignment. Students will then have the opportunity, when possible, to redo the assignment for credit. The second offense will result in a failing grade for the assignment, and no revision for credit will be possible. The third offense will result in a mandatory conference with your counselor, teacher, and parent/guardian. Please refer to pages 15 and 16 of the student handbook for more information.

Copying and pasting writing, either whole or in part, and passing it off as your own is cheating. All work for all assignments must be your own. Plagiarism in a school environment is academic dishonesty--cheating. It will not be tolerated and will be dealt with severely. The charge of plagiarism does not apply only to the person who copies or “borrows” another’s assignment. The charge of plagiarism also applies to the person who loans their work to another. Both the borrower and the lender may face consequences which may include receiving a grade of zero on the plagiarized assignment, academic and/or disciplinary probation, and dismissal from the school. See the student handbook for more details.

Examples of plagiarism include:

- 1) Directly copying, without citations, another person's work or text and taking credit for it. While it is acceptable for students to share ideas, the actual working and writing of the answer must be one's own.
- 2) Presenting as your own any essay or written work that has been partially or fully copied from any outside source. If you are quoting or using information from an outside source, you must provide the source in either footnote, parenthetical citation, or bibliographic form. For any paper in which there is research, you need to cite ALL sources, including any paraphrased words. Please note that you must identify directly copied material with quotation marks as well as citations.
- 3). Presenting AI-generated text as your own original words or using AI to brainstorm or generate ideas, including textual interpretation. It is unethical to use AI to generate work.

ANY AI use must be transparent and ethical, and approved by your teacher. AI is a tool, and it should not be used to replace your practice of critical thinking; it's important to come up with ideas on your own and not rely on AI. Relying on AI is harmful to your cognitive development. It's OK not to know things; that is why we use our brains to learn.

### Ethical Uses

Some ethical uses of AI (with teacher permission) include the following:

- using it as a dictionary or spell checker
- using it to generate sample questions to help you study for an assignment
- using it to research topics or direct you to primary sources

It is NOT OK to use AI for these purposes:

- Generating answers or writing or completing assignments
- Solving problems
- Completing exams or quizzes
- Brainstorming
- As a substitute for creativity

### **Writing and Citing**

Your teacher is not looking for perfect grammar. Your writing should be in your natural voice, intended for an academic audience. Overly complex or sophisticated language, bland or mechanical-sounding sentence structures, or writing in an inconsistent voice will be flagged and questioned for authenticity. All assignments are subject to being screened for AI detection. Copying/pasting portions of assignments is strictly prohibited.

Any AI-generated content used in assignments (with teacher approval) must be appropriately cited. Refer to this [MLA Style Center guide](#) for citing generative AI.

### **Bias (HIDOE)**

Be aware that AI-generated content may possess biases or inaccuracies because of the data it was trained on. Always verify results from AI tools by using trusted sources, such as your teacher, librarian, reputable organizations, or primary sources, before using the content in academic work.

### **Data Safety**

Being a responsible and safe digital citizen, remember to NEVER share personal information like full name, birthday, address, passwords, usernames, etc.

### **HIDOE [Artificial Intelligence Guidance for Student Use](#)**

Most importantly, we are a **learning community**. If you have teacher approval to use AI and choose to do so, use it responsibly, ask questions when you're unsure, and present work that is thoughtful, original, and honest. Your teachers are always here to support you.

## Recommended Testing for College Prep

### Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT)

Taking the PSAT/NMSQT in 10th grade and again in 11th grade gives students a fresh skills assessment and a measure of their progress, as well as the chance to compete for scholarships. Historically, U.S. students who took the PSAT/NMSQT in 10th and 11th grades scored higher on the SAT than students who did not.

National Merit Scholarship Corporation (NMSC) uses the PSAT/NMSQT as an initial screen of candidates for National Merit Scholarship Program, an academic competition for recognition and scholarships.

- Firsthand practice with SAT
- Administered in October.
- Counselors recommend that all 10th and 11th grade students participate. Assesses critical reading, math problem-solving and writing skills. 11th grade students may also qualify for the National Merit Scholarship Program. Gain access to college and career planning tools.

### SAT

- Often required for college application
- For more information and to register for a test at a site near your home:  
<http://sat.collegeboard.org/home>.

### ACT

- Part of Mandatory State Testing
- May be required for college application.
- Register for a site near your home [www.actstudent.org](http://www.actstudent.org).
- Test prep course scheduled for all 11th graders in Quarter 2

## **Grade Level Promotion**

### **7th and 8th Grade Promotion**

- 7th and 8th grade students must earn credit in Math, Science, English, and Social Studies to be promoted to the next grade.

### **10th, 11th, and 12th Grade Promotion**

- 9th grade students must earn 5 credits to be promoted to Grade 10.
- 10th grade students must earn a total of 11 credits to be promoted to Grade 11.
- 11th grade students must earn a total of 17 credits to be promoted to Grade 12.

## GRADUATION REQUIREMENTS

Myron B. Thompson Academy follows the Hawaii Department of Education's core academic and performance requirements to earn a high school diploma.

**Requirements:** Effective with the graduating MBTA Class of 2021 Cohort

A Hawaii High School Diploma shall be issued to students who meet the following minimum course and credit requirements (Board of Education Policy 102-15):

Credits	High Diploma
English (note 1)	4 credits
Social Studies (note 2)	4 credits
Mathematics (note 3)	3 credits
Science (note 4)	3 credits
Two credits in one of the specified programs of study: ● World languages (note 5) ● Fine Arts (note 6) ● Career and Technical Education (note 7)	2 credits
Physical Education (P.E.) (note 8)	1 credit
Health	0.5 credit
Personal Transition Plan (PTP)	0.5 credit
Electives (Any subject area including Senior Project) starting with the MBTA Class of 2021 Cohort	5 credits starting with the MBTA Class of 2021 Cohort
Computer Programming Starting with the MBTA Class of 2021 Cohort	1 credit starting with the MBTA Class of 2021 Cohort
<b>Total</b>	24 credits

Notes: 1. English shall include English Language Arts 1 (1 credit), English Language Arts 2 (1 credit), Expository Writing (0.5 credit), and Common Core aligned Language Arts Electives or proficiency-based equivalents (ELA basic electives 1.5 credits). 2. Social Studies shall include Modern History of Hawaii (0.5 credit), Participation in a Democracy (0.5 credit), US History and Government (1.0 credit), World History and Culture (1.0 credit), and Social Studies basic electives (1.0 credit). 3. Math shall include Algebra I (1.0 credit), Geometry (1.0 credit) or e.g. two-year integrated Common Core course sequence,

and mathematics basic elective (1.0 credit). 4. Science shall include Biology (1.0 credit) and science basic electives (2.0 credits). 5. Two credits in a single World Language. Credits must be taken in sequence with consecutive course numbers in the study of one language. 6. Two credits in a Fine Arts discipline: Visual Arts, Music, Drama or Dance. Credits do not need to be in a single discipline. 7. Two credits need to be in a single career pathway program of study sequence. 8. Required courses: PEP 1005 Physical Education Lifetime Fitness (0.5 credit) and Basic Physical Education Elective (0.5 credit). 9. Starting with the class of 2021 cohort, a 1.0 credit Computer Programming course is required (labeled Information Technology).

## **Honors Recognition Certificate Requirements**

In addition to meeting the requirements for the Hawaii High School Diploma, the following must be met with a cumulative GPA of 3.0 or above:

- Academic Honors:
  - a. 4 credits of Math: The 4th credit beyond Algebra 2 must be earned via a combination of the following half-credit courses (or equivalent IB math courses): Algebra 3, Trigonometry, Analytic Geometry, Precalculus.
  - b. 4 credits of Science: Of the four credits, one credit must be in Biology I (or equivalent IB Biology; or AP Biology courses); and the other three credits must be lab-based science credits.
  - c. Two credits minimum must be from AP/IB/Running Start courses/HPU Dual Credit program (equivalent to credits for 2 college courses).

## **Grade Point Average**

This cumulative grade point average applies to all graduates:

- Cum Laude with a GPA of 3.0 to 3.49
- Magna Cum Laude with a GPA of 3.5 to 3.79, and
- Summa Cum Laude with a GPA of 3.8 and above.

## **Valedictorian Designation**

Valedictorians will be named after the third quarter.

## **School Honors**

### **Principal's List**

Student must earn a semester grade point average of 3.5 or higher at the end of the fall and/or spring semesters.

### **Recognition**

1. Principal's List Certificate
2. Recognition on Myron B. Thompson Academy's website and in Canvas

Note to parents: If you do not want your child to be publicly recognized (Myron B. Thompson Academy's website and in Canvas), please email your grade level counselor at the beginning of the school year.

### **Valedictorian**

The graduating senior with the highest cumulative grade point average (GPA) at the end of Quarter 3 is selected to be the class valedictorian. The valedictorian will speak at the graduation ceremony.

## **Non-Thompson Academy Outside Course Credit**

The following are needed to receive credit for courses not offered at Myron B. Thompson Academy (does not include Dual Credit, Running Start, Early Admittance, or AA degree programs from UH or HPU):

1. Mandatory conference with counselor before enrolling
2. Principal's approval
3. Concurrent enrollment at MBTA
4. Maximum of 2 credits per year

**Credits earned through the following programs allows eligible juniors and seniors to enroll in college courses to earn both high school and college credit simultaneously, giving students a head start on college:**

- Dual Credit (Running Start) / Early Admittance (University of Hawai'i System or Accredited University): Courses must be 100-level or higher.
- Dual Credit and Associate Degree Program at the Hawaii Pacific University (HPU): Courses must be 1000-level or higher.

**Applications must be submitted to the counselor and principal for signatures by designated due date. Contact your counselor for more information.**

## **Credit Recovery and Procedure**

### **Policy**

**Credit recovery is defined as a structured means for students to earn missed credit in order to graduate on time. Myron B. Thompson Academy may offer credit recovery options if the following requirements are met by students and parents/guardians:**

1. Mandatory conference with the counselor before enrolling.
2. Principal's approval prior to enrolling.
3. Continued enrollment at Myron B. Thompson Academy.
4. Maximum of 2 credits per year.

### **Procedure**

**Effective school year 2017-2018, Myron B. Thompson Academy will no longer accept Keystone School credit for grades 7-11. The only exception will be available through the recommendation and approval of both the counseling department and administration for 4th year high school students who fail a class with a final grade of "F".**

- Seniors must receive prior approval from the school counselor before trying to recover the credit via Keystone School. (Cost of the Keystone recovery credit is the responsibility of the parent/student.)

\*Grades 7-8 Credit recovery of failed course by arrangement with counselor only.

\*Grades 9-11 Credit recovery of failed course by arrangement with counselor only. \*\*Options may include: Face to face summer school via a WASC accredited public or private school for grades 7-11, MBTA summer school for grades 9-11.

## **Accommodations Guidelines**

### **Counseling Department Mission Statement**

The mission of the Myron B. Thompson Academy's school counseling program is to provide a developmental counseling program that addresses the academic, career, and personal/social development of all students. School counselors facilitate the support system to ensure all students are prepared with the knowledge and confidence to effectively work together to problem solve and produce/recognize quality work.

### **Intervention Strategies (for teachers and counselors)**

1. Help with navigation of courseware.
2. Help with study habits (refer to Curriculum Adaptations for Students with Learning and Behavior Problems).
3. Help with prerequisite skills for course (i.e. notetaking, basic math).
4. Recommendation for tutorial help with teacher.
5. Counseling sessions with counselor.
6. Other (i.e. clarification/simplification of assignment instructions, further dialoguing with student about assignment).

### **Course Extensions**

No extensions into the next quarter will be allowed. Exceptions to this rule will only be for severe medical or personal situations and will require approval by the administration.

## **NATIONAL HONOR SOCIETY (NHS) & NATIONAL JUNIOR HONOR SOCIETY (NJHS)**

### **Selection Process**

The National Honor Society and National Junior Honor Society chapters of Myron B. Thompson Academy are duly chartered and affiliated chapters of these prestigious national organizations. Membership is open to those students who meet the required standards in four or five areas of evaluation: scholarship, leadership, service, citizenship (NJHS), and character. Standards for selection are established by the national office of NHS and NJHS and have been revised to meet our local chapter needs. Students are selected to be members by a five- member Faculty Council, appointed by the principal, which bestows this honor upon qualified students on behalf of the faculty of our school each year.

Eighth graders are eligible for membership in NJHS and 10th, 11th, and 12th graders are eligible for membership in NHS. For the scholarship criterion, a student must have a cumulative GPA of 3.0 or better on a 4.0 scale. Those students who meet this criterion are invited to complete a Student Activity Form that provides the Faculty Council with information regarding the candidate's leadership and service. A history of leadership experiences is required., Participation in school or community service is also required with a minimum requirement of 10 hours of documented community service verified by a supervisor.

To evaluate a candidate's character, the Faculty Council uses two forms of input. First, school disciplinary records are reviewed. Second, members of the faculty may be solicited for input regarding their professional reflections on a candidate's service activities, character, citizenship, and leadership. These forms and the Student Activity Information Forms are carefully reviewed by the Faculty Council to determine membership. A majority vote of the Council is necessary for selection. Candidates are notified regarding selection or non-selection according to a predetermined schedule.

Following notification, a formal induction ceremony is held to recognize all the newly selected members. Once inducted, new members are required to maintain the same level of performance (or better) in all criteria that led to their selection. This obligation includes regular attendance at monthly chapter meetings held virtually during the school year and participation in chapter service projects.

## **Athletics**

### **Mission Statement**

The purpose of interscholastic athletic participation at Myron B. Thompson Academy is to provide those who participate in interscholastic athletics an opportunity:

- To further skill development and development of personal relationships.
- To develop such values as fair play, ethics, leadership, integrity, accountability and the pursuit of excellence.
- To establish and maintain an environment that values cultural diversity and gender equity among its student-athletes, coaches, and staff. To develop and maintain physical fitness.
- To bring out the spirit, pride and enthusiasm of participants and spectators.

### **Requirements for Participation**

All students representing Myron B. Thompson Academy in interscholastic activities must meet all the requirements and eligibility provisions set by the Oahu Interscholastic Association, Department of Education and Myron B. Thompson Academy.

#### **Eligibility Requirements:**

- A. Medical and Parental Consent Forms - No athlete will be eligible (includes tryouts and practices) unless there is on file 1) a doctor-certified physical examination form and 2) a signed parental consent form.
- B. Medical insurance - All athletes are required to have medical insurance prior to team tryouts in order to participate. Any athlete who participates in contact sports with Myron B. Thompson Academy or a regional school should purchase additional Interscholastic Sports Insurance offered by Guarantee Trust Life Insurance Company.
- C. Age Limit
  - a. Students are ineligible for varsity competition if they have reached the age of 19 years before September.
  - b. Students shall be ineligible for junior varsity participation if they have reached the age of 17 years before September 1.
  - c. The age of a student shall be determined first by a birth certificate; secondly, by a baptismal certificate; third by a notarized affidavit.
- D. Years of eligibility (4 Consecutive Years)
- E. Junior Varsity Eligibility - Upon entry into grade 9, students shall be limited to two consecutive years of eligibility in junior varsity sports. Once junior varsity players have been moved to the varsity list, these players shall keep varsity status until the end of the season.
- F. Academic Requirements (2.0 GPA)
  - a. 2.0 GPA and passing all core courses are required.
  - b. 2.0 GPA required for courses taken in the quarter, semester or year grades immediately preceding the activity.

In the event Thompson Academy DOES NOT participate in a designated sport (i.e. football, soccer, etc.) the student will be able to try out for a sport at his/her home school. Example: MBTA student may try out for football at Kailua High School because MBTA will not be participating in football.

## **Office Information and Directory**

Main Office: Laniākea  
YWCA  
1040 Richards Street, Suite 220  
Honolulu, HI 96813 Phone:  
(808) 441-8000 Fax: (808) 683-706

Office Hours: Monday -  
Friday: 7:30 am to 3:00 pm (Appointment required)  
Saturday & Sunday:  
Closed Federal & State Holidays: Closed

Tech Support: 7:30 am - 3:00 pm (Appointment required)  
[techsupport@ethompson.org](mailto:techsupport@ethompson.org)  
(808) 441-8080

Staff Directory Located on our website: [mbta.me](http://mbta.me).

